



## COVID-19 POLICIES AND PROCEDURES FOR CLINICAL STAFF

Lumina HealthCare, LLC, along with its affiliated dental professionals, is committed to reducing the risk of exposure to COVID-19 for staff members and the patients we treat. These COVID-19 Policy and Procedures have been created based on guidance published by the Occupational Safety and Health Administration (OSHA), the American Dental Association (ADA), and the Centers for Disease Control (CDC) specifically for dental health care providers.

All clinical staff members must follow the guidance contained herein, as well as guidance issued by federal and state health and safety organizations, to reduce the likelihood of spread of COVID-19.

### Reporting to Work

Employees should NOT report to work if they are ill, have a temperature in excess of 100.3 degrees, if they are experiencing any symptoms of COVID-19 (or have experienced symptoms within the last two weeks), or have been in close contact with someone infected by COVID-19 or with symptoms of COVID-19 and they were not wearing adequate PPE at the time of exposure. All employees will be asked to sign a health certification regarding the foregoing on a regular basis.

***Temperatures of all staff members will be taken on a daily basis upon reporting to work.*** Employees with temperatures in excess of 100.3 degrees will be sent home. Employees with elevated temperatures or who report symptoms of illness will not be permitted to return to work until they receive either a negative COVID test or receive medical clearance to do so. Information can be provided to employees regarding local no-cost COVID testing locations; please ask Marco Alonso for further details.

### Personal Protective Equipment

OSHA recommends the following PPE for clinical staff during the COVID-19 Pandemic:

<b>Well patients</b>		<b>Patients with suspected or confirmed COVID-19</b>	
<i>Dental procedures not involving aerosol-generating procedures</i>	<i>Dental procedures that may or are known to generate aerosols</i>	<i>Dental procedures not involving aerosol-generating procedures</i>	<i>Dental procedures that may or are known to generate aerosols</i>
<ul style="list-style-type: none"> <li>■ Work clothing, such as scrubs, lab coat, and/or smock, or a gown</li> <li>■ Gloves</li> <li>■ Eye protection (e.g., goggles, face shield)</li> <li>■ Face mask (e.g., surgical mask)</li> </ul>	<ul style="list-style-type: none"> <li>■ Gloves</li> <li>■ Gown</li> <li>■ Eye protection (e.g., goggles, face shield)</li> <li>■ NIOSH-certified, disposable N95 filtering facepiece respirator or better*</li> </ul>	<ul style="list-style-type: none"> <li>■ Gloves</li> <li>■ Gown</li> <li>■ Eye protection (e.g., goggles, face shield)</li> <li>■ NIOSH-certified, disposable N95 filtering facepiece respirator or better*</li> </ul>	<ul style="list-style-type: none"> <li>■ Gloves</li> <li>■ Gown</li> <li>■ Eye protection (e.g., goggles, face shield)</li> <li>■ NIOSH-certified, disposable N95 filtering facepiece respirator or better*</li> </ul>

Lumina HealthCare has procured N95 masks, face shields, surgical masks, disposable smocks, shoe covers, hair caps, and other recommended personal protective equipment (PPE). Supplies of N95 masks are currently extremely limited, and thus steps must be taken to protect the integrity of the masks. *N95 masks should always be covered by a surgical mask and/or face shield to decrease the chance of soiling.*

### **PPE Guidelines in Patient Facilities**

In accordance with guidance from the CDC and American Dental Association, below is a summary of PPE guidance for dental health care providers. **While this summary is prepared for easy reference, we encourage that each provider review all PPE guidance available at <https://www.cdc.gov/coronavirus/2019-ncov/hcp/dental-settings.html>:**

- Before entering a patient room or care area, put on the following:
  - An N95 mask, covered by a surgical mask to keep the N95 mask clean.
  - Goggles or full face shield (personal eyeglasses and contact lenses are NOT considered adequate eye protection by the CDC).
  - Disposable smocks are provided for use by clinical staff members.
  - Put on clean, non-sterile gloves; replace gloves if they become torn or heavily contaminated
  - Before leaving the patient room or care area:
    - Remove and discard gloves.
    - Immediately perform hand hygiene.
- After exiting the patient's room or care area and closing the door:
  - Remove and discard surgical mask used to cover N95/KN95 mask (always perform hand hygiene before touching face masks).
  - Remove eye protection; clean and disinfect reusable eye protection and/or face shields.
  - Perform hand hygiene after removing the respirator or face mask.

### **Hand Hygiene**

Always ensure strict adherence to hand hygiene, including:

- Before and after all patient contact, contact with potentially infectious material, and before putting on and after removing PPE, including gloves. Hand hygiene after removing PPE is particularly important to remove any pathogens that might have been transferred to bare hands during the removal process.

- Use of alcohol-based hand rub (ABHR) with 60-95% alcohol or washing hands with soap and water for at least 20 seconds. If hands are visibly soiled, use soap and water before returning to ABHR.

### **Sanitation of Equipment Between Patient Rooms**

All equipment, including laptops, x-ray equipment, writing utensils, equipment cases, etc. must be sprayed and wiped by the dental assistant or x-ray technician with disinfecting cleaner between patient rooms and facilities.

### **Use of Face Masks/Shields**

Lumina HealthCare recommends that face masks be worn at all times by clinical staff members, including when traveling between patient facilities.

### **Sanitizing Stations at Company Facilities**

Hand sanitizing stations are available at most facilities, as well as at the Los Angeles, Stockton and Arizona corporate offices. These sanitation stations will include masks, disinfecting wipes, shoe covers, gloves, tissues, and other equipment to reduce the spread of COVID-19. Please also utilize social distancing and remain at least 6 feet away from others when not wearing PPE.

### **Reporting Concerns**

We encourage all staff members to report any health and safety concerns to Marco Alonso, Director via e-mail at [malonso@luminahealthcare.com](mailto:malonso@luminahealthcare.com), with a copy to Brooke Ledger, Director of Human Resources at [bledger@luminahealthcare.com](mailto:bledger@luminahealthcare.com). Please immediately notify the corporate office if you require additional PPE supplies while visiting facilities.